

THE ZEN STUDIES SOCIETY

EIDO T. SHIMANO ROSHI, ABBOT

MOUNTAIN MONASTERY

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THE ZEN STUDIES SOCIETY

Meeting of the Board of Trustees  
January 13, 1991  
New York City

CITY ZENDO

NEW YORK ZENDO • SHOBO JI  
223 EAST 67TH STREET  
NEW YORK, NY 10021-6087  
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Present: Eido Tai Shimano; Jean Bankier, John Brady, Denis Kelly, Wilkie Pretorius, Yasuko Shimano and Bernard Spitz.

Excused: Andy Afable, Karen Barnes, Richard Rudin

The meeting was called to order at 11:00 A.M. The minutes of the March 31st, 1990, meeting was read and approved.

Annual Financial Reports for 1990

a) Zen Studies Society Endowment Fund - Yasuko Shimano presented the annual report for the Zen Studies Society Endowment Fund. The net portfolio value of the investment at the end of the year was \$412,103.95. There were Treasury Notes becoming available in August of 1991. Cash on hand at the end of the year was \$34,527.07.

b) Dai Bosatsu Zendo - Denis Kelly presented the financial report for Dai Bosatsu Zendo. Total income for the year totalled \$262,737.75, with disbursements at \$264,527.54.

c) New York Zendo - An Operating Account for the use of the Director was established in October, and the main account renamed the Building Fund account.

Yasuko Shimano first presented a report for the Operating Account as of October 1st, showing a balance of \$1,268.43. For the period until September 30th, before the Treasury responsibilities were divided, Wilkie Pretorius reported a balance of \$10,082.12. At year-end the Building Fund had a balance of \$20,962.87 with assets totalling \$42,661.68.

David Schneyer

Wilkie Pretorius read a letter from David Schneyer expressing his wish to resign as a board member of the Zen Studies Society. He felt that he had become inactive as a board member, and that his place could be better filled by a more active member. His resignation was accepted and Pretorius was instructed to notify him accordingly and to thank him for his contributions over the years. (Copies of correspondence attached).

Eido Roshi welcomed John Brady to the board meeting and announced that he had already asked him to fill the vacancy. His appointment was unanimously approved.

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## Structure and composition of board of directors

It was decided to formalize the governing and administrative structure for each Zendo, to consist of a) Committees, b) Staff, and c) Officers. For the sake of simplicity, the committees would be called New York Zendo Committee, and Dai Bosatsu Zendo Committee.

The Committees would decide on financial matters and policy and would meet regularly. As abbot of the Zen Studies Society, Eido Roshi would serve on all committees.

The Staff for each Zendo would execute administrative functions as decided by the respective Committees.

The Officers would fill positions dealing with temple and monastic activities.

### For New York Zendo

Committee - Zen Studies Society Board members in New York plus additional members. Chris Finnican was suggested.

Staff - Yasuko Shimano and Susan Morningstar

Officers - Various sangha members to act as jishas, jikijitsu's, etc.

### For Dai Bosatsu Zendo

Committee - Eido Shimano, Denis Kelly, John Haber, Ellen Darby, Wilkie Pretorius, Alan Mills, Robert Greene and Mr. Ohashi.

Staff - Denis Kelly and DBZ monks and nuns

Officers - Jishas, Jikijitsus etc. as appointed.

## Selection of officers

### Zen Studies Society Board

President - Bernard Spitz

Secretary - Wilkie Pretorius

### Dai Bosatsu Zendo

Director - Denis Kelly

### New York Zendo

Director - Yasuko Shimano

Building Fund Treasurers - Bernard Spitz and John Brady

Operating Fund Treasurer - Yasuko Shimano

### Zen Studies Society Endowment Fund

Chairman - Jean Bankier

Treasurer - Yasuko Shimano

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## By-laws

Eido Roshi, Jean Bankier, Bernard Spitz and Wilkie Pretorius are to review present by-laws and to suggest revisions at the next board meeting.

## Robert Greene - legal counsel

The Board had been operating without legal counsel for some time. The Executive Committee met with Robert Greene prior to the Board meeting and it was recommended that he be retained as legal counsel for the Zen Studies Society. Wilkie Pretorius was instructed to obtain a contract from him.

## Old business

Eido Roshi expressed his gratitude to Jean Bankier for serving as Board President for the past three years.

## Adjournment

There being no new business, the meeting was adjourned at 12:20 P.M. with the announcement that a reservation was made at the Plaza Athenee for brunch, to be hosted by the ZSS Endowment Fund.

Respectfully submitted

Wilkie Pretorius  
Secretary